



MSC Board Minutes November 16, 2021

Attendees via Zoom: Joan McCulley, Michael Conley, Terri Butts, Jose Garcia, Kristin Olcott, Deb Cyrier, Cameron Runyan, Jacquelyn Atkins, Jim Henry, Christy Junkins, Maria Pryor, Katie Guinn, Katriel Rae, Caroline Ferguson, Vamishi Rudrapati, Joe Bowers, Tiffany Atkins, Joseph Folsom, Suzy Smith
Absence: Lindsey Kilgo

1. Call to order 6:05 pm by President, Joan McCulley.
2. Public Forum- Joan McCulley. No comments submitted by mail, email or during Board meeting.
3. Approval of Meeting Minutes – Suzy Smith. Motion to approve the 10/19/2021 Board meeting minutes was made by Suzy Smith. Motion seconded by Tiffany Atkins. The motion carried with unanimous vote for approval of the minutes.
4. Comments made by various Charter Institute personnel.
5. Brief retrospective of MSC as a charter given by Joan McCulley. She will complete term, but will not continue as President of the Board.
6. Committee Reports – See attached slide content for comprehensive review of Annual General meeting committee reports.
 - a. Finance- Joseph Folsom
 - i. Building & Grounds
 - b. Fund Development – Katie Guinn
 - c. Community Relations & Lottery – Joan McCulley
 - d. Audit – Joseph Folsom
 - e. Nominating – Tiffany Atkins
 - f. PAC – Suzy Smith
 - g. Governance/Policy Review – Jim Henry
 - h. Strategic Plan – Michael Conley
 - i. Head of School & Board Evaluation – Maria Pryor
 - j. Head of School Integration- Michael Conley/ Tiffany Atkins
7. Head of School Report – Deb Cyrier
8. Old Business
 - Board Resources Reviewed
 - “Get on Board”
 - sccharterschools.org
9. Introduction and Welcome of New Board Members

10. Election of 2021-22 Officers

- Motion to open nominations for Board President was made by Katie Guinn. Motion to close nominations made by Jacquelyn Atkins. Unanimous vote for Tiffany Atkins for Board President role.
- Motion to open nominations for Board Vice President made by Jose Garcia. Motion to close nominations made by Jacquelyn Atkins. Unanimous vote for Katie Guinn for Board Vice President role.
- Motion to open nominations for Board Treasurer made by Joan McCulley. Motion to close nominations made by Jose Garcia. Unanimous vote for Joseph Folsom for Board Treasurer role.
- Motion to open nominations for Board Secretary made by Joan McCulley. Motion to close nominations made by Katie Guinn. Unanimous vote for Jacquelyn Atkins for Board Secretary role.

11. Committee Assignments

- Finance: Joseph Folsom
- Fund Development: Katie Guinn & Terri Butts
- Community Relations: Joan McCulley & Terri Butts will co-chair
- Audit: Joseph Folsom
- Nominations: Katie Guinn, Jose Garcia as committee member
- PAC President: Carla Norton
- Governance/ Policy: Jim Henry
- Strategic Plan: Michael Conley
- Head of School & Board Evaluation: Jose Garcia

12. New Business

- Strategic plan reviewed
- Marketing Video/ Gold Star Award
- Financial Planning Strategy will be provided by Veris. Deb Cyrier, Joan McCulley and Michael Conley to meet with Melissa Kiddy.

13. Meeting adjourned at ????. Next meeting is scheduled for December 21, 2021 6 pm as a Zoom meeting.