Tab P (Sanitizer), to Appendix 3 (Job Descriptions) to Annex A (Human Resources) to Policies and Procedures of The Montessori School of Camden, *1 September 2020*

1. Nature of the position: The Sanitizer serves all classrooms by minimizing the possibility of the Coronavirus entering the school and shares responsibility of overall sanitation protocol effectiveness.
2. Qualifications. The fully qualified candidate:
3. Holds a High School diploma or equivalent.
4. Has experience with children at the appropriate level.
5. Has been trained by the School Nurse or other healthcare authority to sanitize materials and furniture.
6. General Duties.
7. Take temperatures of all children and faculty. Rechecks temperatures as needed.
8. Record temperatures and ~~pass~~ distributes temperature sheets to the Classroom Directors.
9. Sanitizes allowable items before they enter the classroom.
10. Notifies the School Nurse if a non-allowable item comes to school.
11. Retrieves classroom equipment, sanitizes it, and returns it to classrooms when air dried.
12. Speaks respectfully to children. Promotes peace and kindness.
13. Reports observation of staff or student displaying signs or symptoms of Coronavirus to the School Nurse.
14. Safeguards to protect confidential information.
15. During periods when the Sanitizer’s service is not required she may devote herself to the other duties or projects assigned by the School Nurse.
16. Supervision and feedback: School Nurse.

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