



Board Minutes: June 15th, 2020

Attendees at MSC: Joan McCulley, Dr. John Moncure, Lynsey Doiron, Sharon Huffstetler, Brett Perry
Attendees via Zoom: Maria Pryor, Joseph Folsom, Nathaniel L'Heureux, April Wach, Michael Conley, Liza Caraglio
Invited attendees: Meghan Brunson, Upper El Director

1. Call to order 6:05 pm by President, Joan McCulley.
2. Public Forum – no comments were received by email or US mail.
3. Information Session – Meghan Brunson, Upper Elementary Director provided feedback from MSC staff regarding use of MAAD for the 4th quarter. There were things that went well and things the staff identified they would change/modify for future use.
4. Comments/Thoughts from the President – Joan McCulley read a letter from a parent thanking you MSC for 'educating the whole children' during their children's attendance at MSC. Joan McCulley also presented her thoughts regarding activities/responsibilities the Board should be engaged with. She requested that each Board member create a list of potential MSC Board activities and comment/prioritize the list she presented. One major need for 2021-22 is classroom expansion as MSC will need additional classrooms in order to accommodate current students. Board members are also requested to think of methods that could be used to carry-out/develop these activities; i.e. board retreat, special board meeting, meet twice/month, develop committees, etc. Bring these ideas/thoughts to the July meeting and/or send them to Joan in advance.

Another important item is to develop Goals for 2020-21 including 'How will we Measure the Success of our Re-opening Plan and Student Achievement'. Members were requested to bring idea/thoughts to the July meeting.

5. Minutes of 5/18/2020 meeting – Motion to accept was made by Brett Perry. Second to motion made by Lynsey Doiron. Minutes were approved.
6. Committee Reports:
 - a. Finance & Building & Grounds – Joseph Folsom asked if any questions regarding his Finance Report. There were no questions. Building and Grounds is currently only maintaining mowing of the lawns.
 - b. Governance – Nathaniel L'Heureux reported that the Public Comment Guidelines for Virtual Board Meetings document has been uploaded to the Governance section of the MSC website. In his committee report Nathaniel L'Heureux noted that the Governance and Policy Review committees met and recommends the merger of the two committees. The combined committee will maintain the name of Governance Committee, and will continue to focus on Board operational policies, as well as more specifically defining the of Board involvement in Policy creation/approval/revision etc. Nathaniel L'Heureux made a motion to merge the two

committees. The motion was seconded by Michael Conley carried. The Board Manual will be updated to reflect this change.

c. Strategic Plan – Michael Conley reported no activity at this time.

d. Fund Development – April Wach reported there is no update.

e. Community Relations – Michael Conley reported there is no update.

f. Nominating – Nathaniel L’Heureux reported that Tiffanie Bucci has resigned. The Nominating Committee is seeking a suitable candidate to replace this position to fill the term until October 2021. Please send any candidate information to Nathaniel.

g. PAC President Report – Sharon Huffstetler asked if any questions on the report she submitted. There were no questions.

h. Policy Review – Lynsey Doiron referred to the Governance Committee report.

i. Audit – Brett Perry provided information regarding the potential for repayment of monies embezzled should begin soon though at a slow rate of repayment.

j. Evaluation Criteria – Maria Pryor referred to the committee report. There were no questions.

7. Headmaster’s Report –Prior to Dr. Moncure’s report Joan McCulley reported that she has received a letter from Dr. Moncure requesting to retire effective 6/30/2021. She thanked Dr. Moncure for his many years of dedicated service to MSC and to Montessori.

Dr. Moncure highlighted a few items on his Headmaster Report. There were no questions.

7. Old Business – No topics.

8. New Business

a. School Re-opening - Joan McCulley reviewed some of the highlights of the AccelerateED report. She requested that Board members review and provide public comments to AccelerateED by Thursday, 6/18 at 10am.

Board members were also requested to review McMaster's request to SC Legislature for use of CARES Act funds. If these are approved provide your thoughts of how MSC might utilize funds so we can make appropriate requests. Send your ideas/suggestions to Joan McCulley and she will consolidate.

b. Re-Entry Working Group and MSC Options – Dr. Moncure provided an update on the Re-Entry Working Group activities and document updates. Option 5 which is a Hybrid model with a beginning date of 7/15. He also reported on the survey results regarding which instructional option families indicated were their priority. The results were divided almost equitably which would allow space using the proposed Health & Safety Measures for those indicating a desire to have on-campus instruction.

Joan McCulley requested that Board members review and provide comments to her by end of day Thursday, 6/18 on the MSC Reopening Protocol and Health & Safety Measures documents. She will consolidate comments and forward to MSC.

9. The meeting adjourned at approximately 7:40 p.m. Next meeting will be July 20th.